

Saint Isidore's Joan Murray Memorial Parish CYO Pavilion

Instructions and Application

The following Rental Policy contains important information regarding the use of the Pavilion. It is imperative that you read and review the items listed. Please note that the Rental will be considered NULL AND VOID if the application for Pavilion rental is not completed and returned within two weeks of the application date, unless otherwise agreed to by the Rental Committee.

The application date is the date the application is mailed or otherwise provided to the applicant.

If you have any questions regarding the policy and its guidelines please contact Craig Fraser at 215-529-5792 or by email at craigfraser@verizon.net .

1. Application

Pavilion rental applications may be obtained from the CYO Website. All rentals for any parishioner, non-parishioner or Church organization require an application. No rental shall be considered until a completed and executed application is submitted to the Rental Committee together with the appropriate fees, at a time no later than two weeks after the application date. All rentals are subject to the approval of the Rental Committee.

2. Rental Fee

Non-Parishioner - \$ 100.00

Parishioner (in good standing) - \$70.00

The Rental Fee must be paid in full at least 15 days prior to the rental date or with the application, whichever is the sooner.

3. Rest Room Facilities

The rental party will be using the rest rooms inside the church during their event. The rest rooms inside the Youth Center will not be available due to a possible conflict with any Youth Center rentals

4. Time

Each rental shall be for a period of five (5) hours. Additional time (over the five hour rental time for the function) is subject to the approval of the Rental Committee at an additional cost of \$50.00 per additional hour. Additional cost is determined and subject to change by the Rental Committee. Additional time must be requested at the time of application.

5. Set-Up

Event set-up may begin 2 hrs prior to an event. If there is no preceding event, set-up may begin earlier at the Rental Committee's discretion.

6. Decorations

Decorations shall be limited to tables only. No wall or ceiling decorations shall be allowed.

7. Pavilion Clean-up

Renting party is responsible for cleaning the rental area, making sure all rubbish gets into the dumpster. Renting Party is also responsible to turn off all lights or fans that they may have turned on for their event.

8. Religious Ceremonies

No religious ceremonies may be performed in the Pavilion or any part of the Church complex. We are a Catholic Church, in communion with our leadership, and as such require the use of the Church for Catholic Weddings, Baptisms and Funerals. This agreement does not imply use of the Church, which requires express permission from the Pastor or Parochial Vicar.

9. Indemnification / Hold Harmless

The renting party, by executing the application form, shall agree to indemnify and hold harmless the Saint Isidore Church, its agents, servants, employees, and priests from and against any and all claims, damages, losses and expenses, including attorney's fees, resulting from the renting party's use of the facilities.

10. Amendments

This Pavilion rental agreement may be amended by the rental committee to fit the particular needs of the rental party.

11. Insurance

Your party agrees to provide a Certificate of Insurance, extension from your homeowners, or business policy for General Liability Insurance. With policy limits of at least \$1,000,000 and such coverage will be in force for the duration of your event or activity. Or an application can be requested for a General Liability Insurance policy from the Archdiocese, at the cost of \$140.00

12. Cooking

There will be two charcoal grilles and one propane grill on site for your use. You must supply the charcoal or propane. It is the Rental Party's responsibility to clean each grill after use.

13. Alcoholic Beverage Policy

Saint Isidore Church does not promote, nor supply the apparatus for consumption of alcoholic beverages. If a rental party wishes to serve alcoholic beverages, they must do so in a responsible manner and adhere to the alcohol consumption laws of Pennsylvania.

Policy Adherence Date of Rental_____

Name of Applicant _____

Address _____

Phone # _____

I have read, agree to adhere to, the rental policy guidelines of the Saint Isidore Pavilion.

Signature: _____

(Date)_____ (please initial each page of the agreement as visible proof of assent)

Rental Agreement

Rental Party_____

Date of Event_____

Time of Event_____

Rental Price _____

Signature of Rental Party_____

(Rental Party must be at least 18 years old)

Rental Committee Representative _____